**Email #1**

| From: Peta  To: Carter, Executive Chen  Subj: Concerns About Scope Expansion  Dear Carter  I hope this email finds you well.I was extremely glad of our meeting earlier because your meeting regarding the current expansion issue is well noted. This shows that I can always count on you.  As you recall, Omar is keen on expanding the rollout which will affect some sections like the dining in the Downtown and North branch location. As with that being said, I am concerned about the expansion because it will affect the entire scope. While I understand his overall goal, we might expose ourselves to some consequences. Couples this include depleted staff that we are currently experiencing unless we hire more back of house staff.  As we both are an advocate of being customer-centric, and the role it currently plays in our revenue. This might affect overall customer satisfaction and result in a negative impact on our revenue. So I’d like to solicit your kind support to make available to me, some of the expansions you successfully spearheaded, to allow me to make a case to the stakeholders.  Furthermore, I believe when we harmonize our thoughts and ideas as a team, we would foster a better buy-in from Omar and Deanna.  Thanks You,  Peta  Project Manager |
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**Email #2**

| From: Peta  To: Seydou, Restaurant Technology Consultant  Subj: Concerns About Scope Expansion  Dear Carter  I hope this email finds you well.Your selfless and excellent contribution to our project is highly appreciated.  As you recall, Omar is keen on expanding the rollout which will affect some sections like the dining in the Downtown and North branch location. As with that being said, I am concerned about the expansion because it will affect the entire scope. While I understand his overall goal, we might expose ourselves to some consequences. Couples this include depleted staff that we are currently experiencing unless we hire more back of house staff.  As we both are an advocate of being customer-centric, and the role it currently plays in our revenue. This might affect overall customer satisfaction and result in a negative impact on our revenue. So I’d like to solicit your kind support to make available to me, some of the expansions you successfully spearheaded, to allow me to make a case to the stakeholders.  Furthermore, I believe when we harmonize our thoughts and ideas as a team, we would foster a better buy-in from Omar and Deanna.  Looking forward to our next communication.  Thank you,  Peta  Project Manager |
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